

INTENT TO FILE CLAIM RECEIPT

DATE: _____

TO: Contact _____
Company _____
Address _____
Address _____
Email _____

RE: Vessel/Voyage _____
Bill of Lading _____
Origin/Destination _____
Container Number _____
Dated _____
SSL Reference _____

This letter is to acknowledge receipt of your notification of intent to file claim for loss. If it is determined that a formal claim must be filed against Sea Shipping Line, please ensure that the applicable documents listed below are provided with your claim.

If insurance was placed on the shipment, we recommend that you file claim with your insurance company. Said insurance company will review your claim based on the terms and conditions of your policy (which is usually to your advantage) and in turn would then subrogate against any companies they deem liable.

The foregoing is written without prejudice as to the question of liability and all defenses available to the vessel, owners and carriers under the contract of carriage and/or otherwise are reserved. Please note that any settlement would be based on our legal liability which is limited to the lesser of the invoice value of the goods or \$500 per package or customary shipping unit (one container equals one shipping unit). Please also note that any internal damage would be attributed to insufficient packing so any claims on shipments that arrive without external indication of damage would be denied.

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Once further details are known, please provide details of the claim which we will send to our underwriters for their review.

Please let me know if you have any questions and please confirm receipt by return fax or email.

Sincerely yours,

Sea Shipping Line

SSL Contact _____

DOCUMENTATION CHECK LIST:

- ☐ Claim Statement (on your company stationary)
- ☐ Packing List
- ☐ Subrogation or Authorization Letter
- ☐ Warehouse Receipts
- ☐ Salvage Information
- ☐ Consumption Entry
- ☐ Signed Trucker's Delivery Receipt
- ☐ Certified copy of Shipper's Invoice
- ☐ Survey Report with original photos (if any)
- ☐ Loading/Stripping tallies and seals
- ☐ Containers involved
- ☐ Destruction Certificate
- ☐ Repair/Labor Invoice
- ☐ Equipment Interchange leaving terminal